

County of Somerset, State of New Jersey

AGENDA TOWNSHIP COMMITTEE BUSINESS MEETING November 16, 2020 7:30 pm

Call in Number: 774-267-8709

Call to Order

Open Public Meetings Act: Adequate notice of this meeting was posted on Township website, on the front door of Town Hall, was sent to the newspapers of record and was furnished to persons requesting same as required by law.

Pledge of Allegiance

Roll Call: Deputy Mayor Benscoter, Committeeman Gaffney, Committeeman Searfoss, Committeeman Van Arsdale, Mayor Boccio

Public Comment

Minutes: October 5, 2020

CONSENT RESOLUTIONS

- 1. AUTHORIZE SUBMISSION OF A STRATEGIC PLAN FOR THE WATCHUNG HILLS REGIONAL MUNICIPAL ALLIANCE (2020-11-22)
- 2. RESOLUTION EXTENDING THE EXPIRATION DATE OF THE ISSUANCE OF TEMPORARY USE PERMITS FOR OUTDOOR RECREATION AND FITNESS ACTIVITIES AT EXISTING RECREATION AND FITNESS ESTABLISHMENTS (2020-11-23)
- 3. APPROVAL OF REDEMPTION OF TAX TITLE LIENS (2020-11-24)
- 4. APPROVAL OF REFUND OF TAX OVERPAYMENTS (2020-11-25)
- 5. APPROVAL OF ESTABLISHMENT OF STANDARD PROCEDURES AND REQUIREMENTS FOR PUBLIC COMMENT MADE AT REMOTE PUBLIC MEETINGS OF THE GREEN BROOK TOWNSHIP COMMITTEE, COUNTY OF SOMERSET, STATE OF NEW JERSEY (2020-11-26)

ORDINANCE FOR INTRODUCTION

2020-876 AN ORDINANCE AUTHORIZING THE TOWNSHIP OF GREEN BROOK TO ACQUIRE BY WAY OF DONATION FROM FAWNDA GENOVESE THE PROPERTY IDENTIFIED AS BLOCK 49, LOT 2 ON THE TAX MAP OF THE TOWNSHIP OF GREEN BROOK, MORE COMMONLY KNOWN AS 906 MADISON AVENUE, GREEN BROOK, NEW JERSEY.

COVID-19 UPDATE

APPROVAL OF BILL LIST (2020-11-21)

COMMITTEE REPORTS

Deputy Mayor Benscoter: Land Use Board, Cultural, Heritage and Historic Preservation, Municipal

Drug Alliance

Committeeman Gaffney: Elder Affairs, OEM, Board of Education

Committeeman Searfoss: Environmental, Board of Health, Green Brook Flood Commission

Committeeman Van Arsdale: Youth Services, Affordable Housing

Mayor Boccio: Land Use Board, Recreation and Open Space

STAFF REPORTS

PUBLIC DISCUSSION

ADJOURNMENT

TOWNSHIP OF GREEN BROOK County of Somerset, State of New Jersey MINUTES OF

TOWNSHIP COMMITTEE BUSINESS MEETING OCTOBER 5, 2020

A Business Meeting of the Green Brook Township Committee was held Monday, October 5, 2020 at 7:30 p.m. in the Municipal Building, 111 Greenbrook Road.

Mayor Boccio called the meeting to order at 7:30 p.m.

Administrator/Clerk Cupit announced that adequate notice of this meeting was posted on the bulletin board in the Municipal Building, was sent to the newspapers of record and was furnished to persons requesting same as required by law.

All present recited the Pledge of Allegiance.

Present on Roll Call were Deputy Mayor Benscoter, Committeeman Gaffney, Committeeman Searfoss, Committeeman Van Arsdale, and Mayor Boccio.

PUBLIC COMMENT

Mayor Boccio elicited Public Comment.

Iris Alston, 1012 Robin Court, asked for an update on the paving plans for King Court and King George Road. Engineer Roseberry stated that the plans have been submitted to the DOT, comments received back, and will be resubmitted. It is anticipated that the project will go out to bid over the next 2 weeks for completion in the Fall. She reported a pot hole on King Court, which Engineer Roseberry stated will be addressed with the paving project.

MINUTES FOR APPROVAL

August 24, 2020

Offered by Mayor Boccio, and supported by Deputy Mayor Benscoter.

ROLL CALL: Benscoter-Aye, Gaffney-Aye, Searfoss-Aye, Van Arsdale-Aye, Boccio-Aye

September 21, 2020

Offered by Mayor Boccio, and supported by Committeeman Searfoss.

ROLL CALL: Benscoter-Aye, Gaffney-Aye, Searfoss-Aye, Van Arsdale-Aye, Boccio-Aye

RESOLUTIONS FOR CONSENT AGENDA

The following resolution was offered by Mayor Boccio, and supported by Committeeman Searfoss:

Resolution 2020-10-05 APPROVING EXECUTIVE SESSION

WHEREAS, N.J.S.A. 10:4-12(b) authorizes the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, the Township Committee is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green Brook, County of Somerset, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of the hereinafter specified subject matters.
- 2. The general nature of the subject matters to be discussed is as follows:

LITIGATION - GREEN BROOK MEADOWS

- 3. The Township Committee may take official action on the matters discussed in Executive Session upon completion of the Executive Session.
- 4. The Minutes of the discussions shall be made available to the public as soon as the matters under discussion are no longer of a confidential or sensitive nature.
- 5. This Resolution shall take effect immediately.

ROLL CALL: Benscoter-Aye, Gaffney-Aye, Searfoss-Aye, Van Arsdale-Aye, Boccio-Aye

ORDINANCE FOR PUBLIC HEARING AND FINAL ADOPTION

ORDINANCE 2020-874: ACCEPTING PORTION OF WOODLAWN AVENUE AS AN IMPROVED PUBLIC ROADWAY

Ordinance 2020-874 was read by title by the Mayor, and was offered for public hearing and final adoption by Mayor Boccio, supported by Deputy Mayor Benscoter, authorizing the Clerk to publish the ordinance upon final adoption, rendering the effective date thereof as the date of publication following final adoption.

Public Hearing

(No Comments Received)

ROLL CALL: Benscoter-Aye, Gaffney-Aye, Searfoss-Aye, Van Arsdale-Aye, Boccio-Aye

COVID-19 UPDATE

Administrator/Clerk Cupit stated the following: There has been an increase in cases in the municipalities covered by the Middle-Brook Regional Health Commission, with Green Brook having 3 cases in the past week. There has been an increase in contact tracing due to President Trump's event in Bedminster.

OEM Coordinator Gaffney stated the following: Governor Murphy has approved Halloween activities with social distancing measures in place, unless it is restricted at the local level.

APPROVAL OF BILL LIST

The following resolution was offered by Mayor Boccio, and supported by Committeeman Searfoss:

Resolution 2020-10-01 Approving Bill List

NOW, THEREFORE BE IT RESOLVED that the Township Treasurer be and hereby is authorized to accept for payment and pay bills or items as they appear on Schedule dated in the following accounts:

CURRENT FUND	50,310.26
GRANT FUND	961.95
DEVELOPERS ESCROW	33,874.99
GENERAL CAPITAL	3,795.00
SEWER OPERATING	5,047.86
PAYROLL	1,359.28
DOG TRUST	1,367.80
TOTAL	96,717.14

ROLL CALL: Benscoter-Aye, Gaffney-Aye, Searfoss-Aye, Van Arsdale-Aye, Boccio-Aye

REPORTS OF STANDING COMMITTEES

Deputy Mayor Benscoter

Land Use Board- No report.

Cultural, Heritage & Historic Preservation- No report.

Municipal Drug Alliance- No report.

Committeeman Gaffney

Elder Affairs- No report.

OEM/CERT- No report.

Board of Education- No report.

Committeeman Searfoss

Environmental Commission- No report.

Board of Health- A previously postponed virtual meeting is scheduled for this month.

Green Brook Flood Control Commission- A virtual meeting is scheduled for October 7.

Committeeman Van Arsdale

Youth Services- No report.

Affordable Housing- No report.

Mayor Boccio

Land Use Board- No report.

Recreation- No report.

Open Space- No report.

Junk Day went very well and thank you to all who assisted, and the next event will be October 10.

STAFF REPORTS

Attorney Willard- No report.

Administrator/Clerk Cupit- No report.

Engineer Roseberry- No report.

CFO/CTC Murray- The tax sale is scheduled for October 23 at 11:00 a.m. in person.

PUBLIC DISCUSSION

Mayor Boccio elicited Public Comment.

Iris Alston, 1012 Robin Court, asked if the Housing Rehabilitation Program is still open for applications. Engineer Roseberry stated that it is, since it is a rolling application process.

The meeting entered into an executive session at 7:41 p.m. on the motion of Mayor Boccio, supported by Committeeman Searfoss, with all concurring.

The meeting reopened to the public at 7:56 p.m. on the motion of Mayor Boccio, supported by Deputy Mayor Benscoter, with all concurring.

(No action was taken)

The meeting adjourned at 7:56 p.m. on the motion of Mayor Boccio, supported by Deputy Mayor Benscoter with all concurring.

Respectfully submitted,

Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle October 2020-June 2025

FORM 1A

	FOR	COUNTY	USE	ONLY	
Ar	prov	red:			
		YES		NO	
Da	ate:				

STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES

Grant Year: 2021-2022	2 Alliance Tier <u>1</u>
APPLICANT MUNICIPALITY/IES: Warren Township, Green Brook Township, Watchung Borough	COUNTY: Somerset
ALLIANCE NAME: Watchung Hills Regional Municipal Alliance	ALLIANCE WEBSITE: www.watchungnj.gov/Municipal_Alliance_main
ALLIANCE STREET ADDRESS: 46 Mountain Blvd, Fl. 2	
TOWN: Warren STATE: NJ ZIP: 07059	
TELEPHONE: 908-753-8000 Ext. 294	FAX: N/A
ALLIANCE CHAIRPERSON: Cynthia Webster	ALLIANCE COORDINATOR: Alicia Carman
STREET ADDRESS: 3 Old Church Rd.	STREET ADDRESS: 201 Bexley Lane
TOWN: Warren STATE: NJ ZIP: 07059	TOWN:Piscataway STATE: NJ ZIP: 08854
EMAIL: caldora65@gmail.com	EMAIL: whrma@warrennj.org
DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLA	AN (MM/DD/YYYY): / /
A) Alliance DEDR Allocation	\$ 7,554.00
B) Cash Match (must be 25% of DEDR Allocation	on) \$ 1,888.50
C) In-Kind Match (must be 75% of the DEDR Al	location) \$ 5,665.50
TOTAL ALLIANCE BUDGET (add A+ B+C) \$ 15,108.00	
*MUNICIPALITY NAME/ MAYOR	Head of Governing Body SIGNATURE
*MUNICIPALITY NAME/TITLE OF BODY REPRESE	
*MUNICIPALITY NAME/TITLE OF	F GOVERNING SIGNATURE

SIGNATURE

BODY REPRESENTATIVE

Cynthia Webster

ALLIANCE CHAIRPERSON * If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.

Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle October 2020-June 2025

AUTHORIZE SUBMISSION OF A STRATEGIC PLAN FOR THE WATCHUNG HILLS REGIONAL MUNICIPAL ALLIANCE (2020-11-22) FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Green Brook, County of Somerset, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Somerset;

NOW, THEREFORE, BE IT RESOLVED by the Township of Green Brook, County of Somerset, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Watchung Hills Regional Municipal Alliance grant for fiscal year 2021-2022 in the amount of:

DEDR \$ 7,554.00 Cash Match \$ 1,888.50 In-Kind \$ 5,665.50

- 2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
- 3. The Township Committee accepts subsequent award of this grant.

APPROVED:		
	Patrick Boccio,	Mayor

CERTIFICATION

I, <u>(name)</u>, Municipal Clerk of the Township of Green Brook, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council on this <u>16th</u> day of <u>November</u>, <u>2020</u>.

Kelly G.	Cupit.	Municipal Cle	erk

County of Somerset Resolution 2020-11-23

RESOLUTION EXTENDING THE EXPIRATION DATE OF THE ISSUANCE OF TEMPORARY USE PERMITS FOR OUTDOOR RECREATION AND FITNESS ACTIVITIES AT EXISTING RECREATION AND FITNESS ESTABLISHMENTS.

WHEREAS, on August 24, 2020, the Green Brook Township Committee passed resolution 2020-08-22 to direct the Zoning Officer to consider, review and issue, as deemed in accordance with all local laws, safety measures and state laws governing the activities, Temporary Use Permits as outlined in section 1204.4 of the Township of Green Brook Zoning Ordinance, with the permit fees waived and with an expiration date of November 30, 2020 and further resolved that this permit process was to be followed for such businesses to, on a temporary basis, expand their existing premises outdoors to the extent consistent with the preservation of the public health, safety and welfare of its residents and consistent with Governor Murphy's Executive Orders No. 157, 158 and 163 and the Commissioner of the New Jersey Department of Health Executive Directive "Guidance for Sports Activities."

NOW, THEREFORE, BE IT RESOLVED the Township Committee, in recognition of the continued significant financial loss and hardship incurred by existing gyms, fitness and recreational businesses in the Township, their employees and vendors, due to the COVID-19 pandemic and restrictions placed upon their operations related thereto, hereby extends the aforementioned permit process expiration date to March 31, 2021.

Resolution offered by: Supported by:

ROLL CALL: Benscoter-, Gaffney-, Searfoss-, Van Arsdale-, Boccio-

CERTIFICATION

I, KELLY G. CUPIT, Clerk of the Township of Green Brook, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Committee at a regular meeting held on the 16th day of November 2020, and have hereunto set my hand and affixed the seal of said Township.

County of Somerset Resolution 2020-11-24 Approval of Redemption of Tax Title Liens

WHEREAS, tax title liens have been sold to investors pursuant to N.J.S.A. 54:5-1 et. seq.; and WHEREAS, the township has received payment for the redemption of said liens;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Green Brook that the proceeds of the lien redemption be disbursed to the lienholder(s) as follows:

Lienholder	US BANK CUST FOR PRO CAP 8		
Lien	20-07		
Block	58	Principal	761.09
Lot	39	Interest	12.25
Owner	Soto, Luis	Premium _	400.00
Address	3 School St	Total	1,173.34
Lien	20-10		
Block	82	Principal	695.93
Lot	1	Interest	10.941
Owner	Lopez, Sandra A Chavez & Valencia	Premium _	1,000.00
Address	1110 N Washington Ave	Total	1,706.87
Lien	20-19		
Block	141	Principal	1,388.03
Lot	12	Interest	22.33
Owner	Kantor, Christine	Premium _	100.00
Address	5 Pheasant Run	Total	1,510.36
Lienholder	POTTER, VIOLET		
Lien	20-18		
Block	110	Principal	1,856.45
Lot	4	Interest	29.88
Owner	Beaucejour, Genor & Lenante Herard	Premium	3,000.00
Address	12 Wimpole Way	Total	4,886.33

Resolution offered by: Supported by:

ROLL CALL: Benscoter-, Gaffney-, Searfoss-, Van Arsdale-, Boccio-

CERTIFICATION

I, KELLY G. CUPIT, Clerk of the Township of Green Brook, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Committee at a regular meeting held on the 16th day of November 2020, and have hereunto set my hand and affixed the seal of said Township.

County of Somerset Resolution 2020-11-25 Approval of Refund of Tax Overpayments

WHEREAS, a duplicate payment of taxes was received on Block 12 Lot 16, 121 Warrenville Road, Hatala, Tracey & Adam, in the amount of \$2,139.48; and,

WHEREAS, a duplicate payment of taxes was received on Block 22 Lot 10.01, 131 Warrenville Road, Attanasio, Joseph, in the amount of \$3,600.90;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Green Brook that the Treasurer is hereby authorized to refund the overpayments in the amounts shown above as follows:

Corelogic Tax Service Attn: Centralized Refunds P O Box 9202 Coppell TX 75019-9760

Resolution offered by:

Supported by:

ROLL CALL: Benscoter-, Gaffney-, Searfoss-, Van Arsdale-, Boccio-

CERTIFICATION

I, KELLY G. CUPIT, Clerk of the Township of Green Brook, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Committee at a regular meeting held on the 16th day of November, 2020, and have hereunto set my hand and affixed the seal of said Township.

County of Somerset Resolution 2020-11-26

RESOLUTION ESTABLISHING STANDARD PROCEDURES AND REQUIREMENTS FOR PUBLIC COMMENT MADE AT REMOTE PUBLIC MEETINGS OF THE GREEN BROOK TOWNSHIP COMMITTEE, COUNTY OF SOMERSET, STATE OF NEW JERSEY

WHEREAS, N.J.A.C. 5:39-1.3 permits a local public body to hold a remote public meeting to conduct public business during a declared emergency if the emergency reasonably prevents a local public body from safely conducting public business at a physical location with members of the public present; and

WHEREAS, N.J.A.C. 5:39-1.4(h) requires local public bodies to adopt by resolution standard procedures and requirements for public comment made during a remote public meeting as well as for public comments submitted in writing ahead of the remote public meeting.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green Brook, County of Somerset, State of New Jersey, that the following standard procedures and requirements for public comment made at remote public meetings of the Green Brook Township Committee shall apply: (1) instructions on public access and participation in remote public meetings of the Township Committee will be provided on the Township website at www.greenbrooktwp.org, via adequate notice in accordance with the Open Public Meetings Act and by posting on the main access door to the Green Brook Municipal Building; (2) the remote public meeting will provide for public access and participation via telephonic conference; (3) the public will be able to participate and provide comment during the meeting similar to any other open public meeting of the Township Committee; (4) in advance of the remote public meeting, members of the public may also submit written comments to the Township Administrator/Clerk via email at kcupit@greenbrooktwp.org subject line "Public Comment Green Brook Township Committee Meeting" or by placing a written letter addressed as set forth above in the drop box located at the front of the Green Brook Municipal Building. All written public comments must be received by 4:00 p.m. on the date of the scheduled Township Committee Meeting. Written public comments submitted before the remote public meeting will be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public and made part of the meeting record. Duplicative written comments may be summarized and made part of the meeting record; (5) the Township Committee reserves the right to place reasonable time limits on public comments taking into consideration time, circumstances and the number of public participants wishing to comment; (6) members of the public providing comments, whether written or oral, must provide their name and address; (7) if a member of the public becomes disruptive during a remote public meeting, including during any period for public comment, the Mayor may mute or continue muting, or direct appropriate staff to mute or continue muting, the disruptive member of the public and warn that continued disruption may result in their being prevented from speaking during the remote public meeting or removed from the remote public meeting. Disruptive conduct includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption, and use of profanity; (8) a member of

the public who continues to act in a disruptive manner after receiving an initial warning may be muted while other members of the public are allowed to proceed with their questions or comments. If time permits, the disruptive individual shall be allowed to speak after all other members of the public have been given the opportunity to make comment. Should the person remain disruptive, the individual may be muted or kept on mute for the remainder of the remote public meeting, or removed from the remote public meeting; and (9) the agenda and documents pertaining the remote public meeting will be available on the Township website.

Resolution offered by: Supported by:

ROLL CALL: Benscoter-, Gaffney-, Searfoss-, Van Arsdale-, Boccio-

CERTIFICATION

I, KELLY G. CUPIT, Clerk of the Township of Green Brook, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Committee at a regular meeting held on the 16th day of November, 2020, and have hereunto set my hand and affixed the seal of said Township.

PROCEDURE FOR INTRODUCING AN ORDINANCE ON FIRST READING

1. I would like to present an ordinance entitled:

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF GREEN BROOK TO ACQUIRE BY WAY OF DONATION FROM FAWNDA GENOVESE THE PROPERTY IDENTIFIED AS BLOCK 49, LOT 2 ON THE TAX MAP OF THE TOWNSHIP OF GREEN BROOK, MORE COMMONLY KNOWN AS 906 MADISON AVENUE, GREEN BROOK, NEW JERSEY.

KGC EXPLANATION

2. I move that this ordinance be taken up and passed on first reading, and that the Township Clerk be authorized to have the ordinance published in accordance with law in <u>The Courier News</u> and for hearing and final passage on December 7, 2020.

Mayor ask for Second

Mayor ask for a roll call vote.

TOWNSHIP OF GREEN BROOK County of Somerset, State of New Jersey

ORDINANCE 2020 -876

AN ORDINANCE AUTHORIZING THE TOWNSHIP OF GREEN BROOK TO ACQUIRE BY WAY OF DONATION FROM FAWNDA GENOVESE THE PROPERTY IDENTIFIED AS BLOCK 49, LOT 2 ON THE TAX MAP OF THE TOWNSHIP OF GREEN BROOK, MORE COMMONLY KNOWN AS 906 MADISON AVENUE, GREEN BROOK, NEW JERSEY.

WHEREAS, Fawnda Genovese is the owner of the property identified as Block 49, Lot 2 on the Tax Map of the Township of Green Brook, more commonly known as 906 Madison Avenue, Green Brook, New Jersey ("Property"); and

WHEREAS, Fawnda Genovese wishes to donate the Property to the Township of Green Brook; and

WHEREAS, pursuant to N.J.S.A. 40A:12-4 and N.J.S.A. 40A:12-5 the Township is authorized to accept such donations of real property; and

WHEREAS, the Township Committee of the Township of Green Brook has determined it to be in the best interests of the Township to accept the donation of the Property from Fawnda Genovese; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Green Brook, County of Somerset, State of New Jersey, as follows:

- 1. The Township of Green Brook hereby accepts the donation of the Property from Fawnda Genovese.
- 2. The Township of Green Brook Mayor, Clerk and Attorney are authorized to take all action and execute all documents required to accept the donation and transfer ownership of the Property to the Township of Green Brook.
- 3. This Ordinance shall take effect upon final adoption and publication according to law.

Date of Introduction:

Introduced by: Supported by:

Date of Publication:

Date of Final Reading and Adoption:	
Introduced by:	
Supported by:	
Date of Final Publication:	
ATTEST:	Green Brook Township Committee
D.	D
By:	By:
Kelly Cupit, Administrator/Clerk	Patrick Boccio, Mayor