



THE TOWNSHIP OF GREEN BROOK

111 GREENBROOK ROAD, GREEN BROOK NJ 08812

732-968-1023 X 6605 • nprobst@greenbrooktpw.org

TREE REMOVAL APPLICATION

(For 5 or less trees)

Date _____

Application Fee \$ 25.00

Paid: YES NO

Check # _____

Address for Tree Removal _____

Block _____ Lot _____ Qual _____

Applicant Information

Name _____ Telephone _____

Address _____

E-mail _____

Contractor Information

Name _____ Telephone _____

Address _____ EIN # _____

E-mail _____

Questionnaire (to be completed by applicant):

- Number of Trees to be Removed _____
- Is the tree a Heritage Tree as noted on the Township of Green Brook Heritage Tree list? YES NO
- Is the tree a Historic Tree? (see definition) YES NO
- Is the tree a Specimen Tree? (see definition) YES NO
- Are there wetlands on the property? (If yes, provide map of delineation) YES NO
Specify how determined _____
- Is the property within a Flood Hazard area? (if yes, provide copy of flood map) YES NO
Specify how determined _____
- Are any of the trees dead? YES NO
(If yes, provide color photographs of the tree, or if it is in the winter months a letter from a certified tree expert.
- Will the tree removal occur on slopes greater than 20%? YES NO
Specify how determined _____

Plan Checklist:

- Three (3) copies of a tree removal/replacement plan submitted with application
- Plan utilizes the property survey at a scale of not less than 1"= 30'
- Plan identifies the location of all principal and accessory buildings, septic systems, wells, roads & driveways, parking lots, and other structures or impervious surface areas.
- Plan identifies the location, species, and sizes of all existing trees and clearly identifies the quantity to be cut, removed, or destroyed. Wooded areas where no tree is requested may be delineated as "woods".
- Plan identifies tree replacement including location, species, quantity, size, and planting details.
- Plan identifies name and address of owner.
- Plan identifies the address, block and lot.

Requirements:

- Three (3) trees may be removed without replacement during a three year period
- For more than three in a three year period, replacement is required on a one to one ratio
- 80% of replacement trees shall be selected from the Township's preferred tree list
- 50% minimum of replacement trees shall be minimum caliper of 3 ½", remainder shall have a minimum caliper of 2 ½"
- No tree shall be planted closer than 10' to a lot line, structure, or contiguous tree
- Contributions of \$300.00 per replacement tree to the Township's Tree Bank are permitted in lieu of replanting on site.
- Trees to be removed shall be identified in the field with ribbon. Spray paint is not allowed
- Replacement trees that die within a two (2) year period shall be replaced.
- Replacement trees shall be planted within six (6) months of issuance of permit.
- Permit is valid for six (6) months and may be renewed for an additional six months without charge.
- Applicant is responsible for providing a copy of the approved permit to the contractor and police department prior to starting work.

Violations:

Providing false information or violating any provision of the tree removal / replacement ordinance shall upon conviction thereof, be punishable by one (1) or more of the following: a fine not exceeding two thousand (\$2,000.00) dollars or imprisonment for a period not exceeding ninety (90) days or a period of community service not exceeding ninety (90) days at the discretion of the Municipal Court. Each tree removed without a permit shall constitute a separate violation.

In addition to these fines and penalties, any person found guilty of violating this chapter shall be required to replace each tree removed without the required tree removal permit with another tree of the same species or from the preferred tree list at a size of at least two and one-half (2 ½) inches in diameter measured at a point four and one-half (4 ½) feet above ground. If trees removed without a permit were greater than eighteen (18) inches in diameter measured at a point four and one-half (4 ½) feet above ground or the stump, then the replacement tree shall be at least four (4") inches in diameter.

Any person who is convicted of violating this chapter within one (1) year of the date of a previous violation of this chapter and who was fined for the previous violation, shall be sentenced by the Municipal Court to an additional fine as a repeat offender. The additional fine imposed by the Municipal Court upon a person for a repeat offense shall not be less than the minimum or exceed the maximum fine fixed for a violation of this chapter, but shall be calculated separately from the fine imposed for the violation of this chapter.

Except as otherwise provided, each and every day in which a violation of this chapter exists shall constitute a separate violation.

Signature of Applicant

Approval by Township Engineer

NOTES:

- Return via mail (or dropbox out front) with check for \$25 (payable to Green Brook Township) and a copy of survey/sketch showing tree location.
- Include pictures if you have them readily available.
- Only (1) copy of permit application/paperwork required. DO NOT SUBMIT MULTIPLE COPIES.
- Make sure application is signed - the signature line on pg. 2 is often overlooked.
- If more than 3 trees, include a replacement plan. If you do not wish to submit a replacement plan, there is a \$300 PER TREE fee you may opt to pay instead (as outlined in the application paperwork).
- Tree Permits are generally reviewed on Tuesday mornings.